
International Domestic Placement Group

www.DomesticPlacementGroup.com

The balance of one's life is a Tri Equation - *Roll In Life (daughter/ sister/ friend/ employee), *Goal/ Mission/ Vision (where am I going & what motivates me), * Governing Values (honesty, integrity...).

What things (parts of my life) am I not willing to give up for a job? If asked to do something against ones governing values - it will be difficult to accomplish completely/ exceptionally well. (We always strive for Perfection).

Don't paint nails. Keep nails trimmed and clean.

Keep cuffs of shirt clean

Have a minimum of 3 suits - wear one, spare one, one at the cleaners.

Never buy/ carry / handle drugs

Never acquire an escort for your employer

If offered a bribe/ cash , walk out/ tell employer immediately/ find a new vendor

5 pens = use, loose, lend, spent, spare

In a butler's pocket, you will find:

cash

credit card

lighter/ matches

cigar cutter

wine opener

pen knife

comb

gloves

notebook

keys to key cupboard

2 handkerchiefs

mints

NEVER/ EVER let your eyes or face show anything negative or shocked - only pleasantries or a deadpan face.

When out in public - even off duty - you are an ambassador representing the household/ family & profession. If behaving/ appearing inappropriate (drunk, swear, gossip [employers/ duties/ private info], vent frustrations, unlawful, unkempt), you send negative messages to others. If caught in a bad situation say 'you will excuse me please, I really must be on my way.'

Choose your friends very carefully. Know whom you can trust with personal information.

You must ask your employer's permission prior to bringing a personal guest into your quarters. Staff must ask you. If there is a fire in the house we must know who & how many are inside each building. (W/O permission, you may be embarrassed for not asking and may put someone in danger).

It is a courtesy and shows respect to knock prior to entering any room - all staff.

NEVER handle/ carry/ procure/ pay for drugs or an Escort - for anyone. If you start doing these things, where are your morals? Even if legal (i.e.: Amsterdam) you should be concerned with the possibility of Mrs. Lee having questions.

Healthy Needs:

If basic needs are not met, learning and giving cannot take place. These needs are built into one's life like a pyramid... there must be a strong foundation to build the others upon. Until the pyramid is complete, there is nothing from within one's self to give to others.

Self
Actual
ization

Social
Interactions
& Arrogance

L O V E

Physical & Safety Needs

Life Balance: 4 components to the balance of your life.

Physical:

Exercise, Nutrition, Sports, Stress Management

Mental:

Reading, Visualizing, Planning, Organizing

Spiritual:

Values, Commitment, Clarification, Contemplation, Study & Meditation

Social/ Emotional:

Service, Empathy, Friends, Family, Compassion, Synergy, Security