
International Domestic Placement Group

www.DomesticPlacementGroup.com

Mr. Cooper Day In The Life Housekeeper Schedule

The housekeeper works a 40 hour week, Monday through Friday, when we are not entertaining. Her day begins at 8.00, Mondays until 5.00pm, Tuesday - Thursday until 4.00pm and Fridays until 3.00pm. Special projects may include seasonal cleaning (polish silver, dust book collection, decorate for events and holidays).

Daily Graces: Morning - collect all laundry, toys and dishes. Make Master bed (turned down when not at home during the day). Opens a window in each room for at least one hour. Evening - place all the days cleaning rags in the washer, run while putting away tools & chemicals, sweeping the steps and walkways.

Times	Mon	Tues	Wed	Thu	Fri
8-9	DG	DG	DG	DG	DG
9-12	start 4 loads laundry ---- deep clean zone 3	deep clean zone 2	wash linens & towels ---- clean zone 1	clean zone 6	start 4 loads laundry ---- clean zone 4
12- 12.30	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
12.30-	4.30pm deep clean zone 4	3pm clean zone 5	3pm special projects 3-3.30 staff mtg.	3pm special projects	2pm flex-time/ sp. projects
	4.30-5.00 DG	3.00-4.00 DG	3.30-4.00 DG	3.00-4.00 DG	2.00-3.00 DG
Finish	5pm	4pm	4pm	4pm	3pm
Total	9hrs	8hrs	8hrs	8hrs	7hrs *40*